



Candidate Intake Form

Personal Information

Full Name *

First Name

Middle Name

Last Name

Address

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Country

Phone Number

Cell Number

Home Number

Other Number

E-mail

Personal email example@example.com

Other email

Are You a U.S. Citizen?

Yes

No

Employment Desired:

Position Applying For _____

Date You Can Start _____

Have you applied here before? Yes No

Education Information

High School

Number of Years Attended _____

Name of High School Attended

Graduated Yes No

College

Number of Years Attended _____

Name of College/University Attended

Area of Study/Degree(s) _____

Graduated Yes No

Graduate School

Number of Years Attended _____

Name of College/University Attended

Area of Study/Degree(s) _____

Graduated Yes No

Trade School/Other

Number of Years Attended _____

Name of College/University Attended

Area of Study/Degree(s) _____

Graduated Yes No

Skills/Qualifications

Skills _____

Qualifications _____

List any relevant certifications or qualifications

Employment Information

Current Employer _____
Name of Current Employer or NONE if not employed

Position _____ **Start Date** _____

Reason for Leaving _____

May We Contact? Yes No

Previous Employer _____
Name of Current Employer or NONE if not employed

Position _____ **Start Date** _____ **Start Date** _____

Reason for Leaving _____

May We Contact? Yes No

Previous Employer _____
Name of Current Employer or NONE if not employed

Position _____ **Start Date** _____ **Start Date** _____

Reason for Leaving _____

May We Contact? Yes No

References:

Reference 1 _____ **Relationship** _____
Name of Reference

Years Acquainted _____ **Phone Number** _____ **Email** _____
Please enter a valid phone number. example@example.com

Reference 2 _____ **Relationship** _____
Name of Reference

Years Acquainted _____ **Phone Number** _____ **Email** _____
Please enter a valid phone number. example@example.com

Reference 3 _____ **Relationship** _____
Name of Reference

Years Acquainted _____ **Phone Number** _____ **Email** _____
Please enter a valid phone number. example@example.com

Cover Letter & Resume (Optional): _____

Send Application:

By signing and clicking the submit button below, I certify that all of the information provided by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In my consideration of my application, I agree to conform to TorresGroup LLC rules and regulations, and I agree that my candidacy application and consideration can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company.

Signature: _____

Date: _____

TorresGroup LLC Signature: _____

Date: _____

Recruitment Application

